

Chanda Shikshan Prasarak Mandal's
JANATA MAHAVIDYALAYA, CHANDRAPUR

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

AND

ACTION TAKEN REPORT

SESSION 2017-18

INTERNAL QUALITY ASSURANCE CELL
MINUTES OF MEETING
SESSION 2017-18

Date: 07/07/17

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig

Place : Principal's office

Time : 11:00 am

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1. Confirmation of minutes of last meeting.
 2. Discussion about short term courses.
 3. Discussion about Upgradation of non- teaching staff.
 4. To organize programme/ workshop on IPR.
 5. To discuss quality enhancement of teaching techniques.
 6. To organize "Orientation Programme" for first year students.
 7. Introduction of Bridge courses.
 8. Any other agenda with permission of chairperson.
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Agenda 1: Confirmation of minutes of previous meeting.

Resolution: IQAC unanimously approved the minutes of the last meeting held on 20/04/17.

Agenda 2: Discussion about new short term courses.

Resolution: Dr. M. Subhas, Principal, JMV, informed that our institution to running two short term certificate courses, "Banking and Insurance" and "spoken English". He informed that as discussed in earlier meeting few more short term certificate courses are being started in this session by following departments- Department of Physics, Chemistry, Botany, Zoology, computer science and Home economics. All members agreed to above suggestion.

Agenda 3: Discussion about up gradation of non- teaching staff.

Resolution: Dr. M. L. Jivtode, HOD C/S, informed that non- teaching staff should upgrade their computer knowledge, and this can be done by appearing for one week workshop by their own

department. So it was decided to provide workshop/ training to the non- teaching staff batch wise in college campus by computer department.

Agenda 4: To organize workshop on IPR.

Dr. N. R. Baig suggested that to create awareness about IPR among students, teachers and scholars there is a need to organize such workshops.

Resolution: All the members agreed to above suggestion.

Agenda 5: To discuss quality enhancement of teaching techniques.

Resolution: It was suggested by Dr. M. Subhas that the teaching material in terms of power point presentation, lecture notes (printed), advanced topics to fast learners should be audited by experts. Slow learners should be given proper attention. More audio- visual aids with ICT Presentations should be included. All the members agreed to the decision.

Agenda 6: To organize 'Orientation Program' for 1st year students.

Resolution: It was resolved in IQAC to conduct 'Orientation Programme' for new comer students, in order that they get detailed introduction of working of college, its different cells, facilities etc.


Agenda 7: Introduction of Bridge courses

IQAC coordinator informed that till now initial classes were devoted as introductory classes in a given subject so as to bridge the gap of knowledge of new first year students. It was suggested to start bridge courses in a formal way

Resolution: Chairperson suggested starting bridge courses and strengthening remedial coaching in a formal way with proper documentation.

The meeting was adjourned at 12.45 p.m.


Coordinator, IQAC
Co-Ordinator-IQAC
Janata Mahavidyalaya
Chandrapur


Dr. M. Subhas
(Principal)
Janata Mahavidyalaya
Chandrapur

INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 05/08/2017

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig


Place : Principal's office


Time : 11:00 am

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- Meeting of IQAC with HOD's of various departments and Incharge of various cells to discuss departmental activities to be organized for session 2017-18.
 - Enhancement in teaching – learning process.

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1. Principal welcomed all the HOD's and all the IQAC members present in the meeting.
 2. A feedback of the "ORIENTATION-2017" programme was discussed.
 3. Based on academic calendar 2017-18, all the departmental HODs were asked to prepare their individual departmental calendar of events for this session.
 4. A brief overview of student mentoring program to be introduced in the session was presented by IQAC coordinator. 'Student Mentoring Program'
 5. All the HODs were asked to improve the quality of teaching – learning methodologies and to work hard for quality enhancement.
- It was decided to include audio-visual aids in teaching to improve teaching and learning methods. Also different methods like student centric, experiential, project based, case studies, interviews, brainstorming were discussed and everyone agreed to implement these methods in the teaching process.
 - Discussion on new technique like e-contents development 'moodle' for LMS system was kept for consideration. It was suggested to conduct workshops on these new techniques.
 - Chairperson suggested to give special attention on slow learners for their result improvement.
 - HODs of the departments also discussed/ presented result analysis of S-2017 results of their individual departments.
 - Principal Dr. M. Subhas suggested that more consolidated steps should be taken to improve 1st year results. He was satisfied with results of final year students.

- Principal laid more stress on innovative teaching learning methodologies. He asked faculty members to make use of experiential learning techniques for students to improve results.
- Dr. I.S. Kondra proposed vote of thanks and meeting was concluded.


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Jagata Mahavidyalaya
Chandrapur

INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 11/08/17

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig

Place : Principal's office

Time : 11:30 am

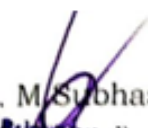
About compiling AQAR- 2016-17

Following members were present for the meeting:

1. Dr. Y. B. Gedam
2. Mr. Amol Dhawas
3. Dr. F.W. Niranjane
4. Mr. P. V. Patilpaik
5. Dr. Y. Y. Dudhpachare
6. Dr. V. D. Umare
7. Mr. V. S. Bodhale
8. Dr. D. M. Gaidhane
9. Dr. S.R. Gomkar
10. Mrs. M.A.Mahatale
11. Dr. Anita Hooda
12. Mr. I. S. Kondra
13. Mrs. S. S. Wankar

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- The work of data collection regarding seven criteria was assigned to seven committees.
 - They were asked to submit data within 10 days.
 - Everyone was asked to collect and maintain records with them.
 - The meeting was adjourned at 12:15pm.


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 16/09/17

Chairperson : Dr. M. Subhas
Coordinator : Dr. N. R. Baig
Place : Principal's office
Time : 11:30 am

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- Confirmation of minutes of last meeting held on 07/07/17.
 - Discussion and finalization of Annual Quality Assurance report AQAR 16-17.
 - Any other matter with chairperson's permission.
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Agenda 1: Confirmation of minutes of last meeting.

Resolution: IQAC unanimously confirmed the minutes of meeting held on 07/07/17.

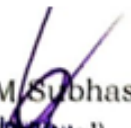
Agenda 2: Discussion and finalization of Annual Quality Assurance Report AQAR 16-17.

Resolution: Coordinator Dr. N. R. Baig presented detailed report of AQAR 2016-17, prepared for submitting to NAAC.

All the members gave approval to submit AQAR to NAAC office.

The meeting was adjourned at 12.30. p.m.


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Jagad Mahavidyalaya
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Dr. M. Subhas
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IQAC MINUTES OF MEETING

Date: 03/10/2017

Meeting with IQAC members.

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig

Place : Principal's office

Time : 11:00 am

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1. Confirmation of minutes of previous meeting.
 2. Discussion on the working of placement cell.
 3. Discussion about implementing 'Mentor-Ward' system/ student mentoring system.
 4. Discussion about Alumni Association.
 5. Discussion about result analysis system.
 6. Discussion about conducting a NAAC sponsored IQAC seminar.
 7. Discussion on inauguration of short term courses.
 8. Any other matter with permission of chairperson.

Members present for meeting

1. Dr. M. Subhas
2. Dr. N. R. Baig
3. K. C. Dhanorkar
4. Dr. P. J. Khinchi
5. Dr. M. R. Jambhulkar
6. I. S. Kondra
7. Anita Hooda
8. D. U. Adbale
9. A. V. Dhande
10. Shraddha R. Varma
11. Archita C. Sardar
12. Pankaj B. Gawande
13. Dr. M. L. Jivtode

Agenda1: Confirmation of minutes of previous meeting.

Resolution: IQAC unanimously approved the minutes of last meeting.

Agenda 2: Discussion on the working of placement cell.

Resolution:

Working of placement cell was discussed with the incharges Dr. F. W. Niranjane (commerce department), Dr. S. D. Misar (science department), and Dr. P. V. Meshram (Arts department). They presented report of their all.

IQAC made following suggestions to strengthen the cell-

1. Preparation of yearly plan.
2. Interacting with heads of nearby/ surrounding industries.
3. Finding out possible job prospects.
4. Arranging /calling companies for interviews/ arranging campus interviews for final year students.
5. Keeping contact with consultancies.

All the members agreed to the above suggestions.

Agenda 3: Discussion about implementing student mentoring system

Resolution: The topic of 'Students Mentoring System' implementation was put forward by the coordinator IQAC. Various difficulties in forming groups and students' behavior were discussed. IQAC suggested for its strict implementation from current session 2017-18.

All the members agreed to the above implementation.

Agenda 4: Discussion about working of Alumni association

Resolution: It was discussed that an the Alumni committee Incharge Dr. J. M. Somani would be superannuating this month i.e. 30th sept 2017, it was decided to handover the committee to a new incharge. Chairman IQAC, Dr. M. Subhas suggested that alumni should be registered. So the process of registration was inquired. It was decided to register alumni association by the end of this session. Alumni Mr. P. B. Gawande informed about the generation of Alumni face book page.

All the members agreed to the resolution of alumni association registration.

Agenda 5: Discussion about result analysis system

Dr. P. J. Khinchi put forward the point that result analysis should be done as early as possible after the announcement of university results, so that students who fail in three or more subjects are given proper attention.

Resolution: It was suggested by the chairperson that the list of students who fail in three or more subjects should be prepared and respective departments should pay attention to those students and should be given remedial coaching after college hours.

All the members agreed to the above suggestion.

Agenda 6: Discussion about conducting NAAC sponsored quality related seminars/ conference (proposal submission).

Resolution: All the members discussed about the topic on which seminar is to be conducted. Everyone agreed on the topic of “Improving Teaching-learning strategies” relating to second criterions teaching- learning and evaluation. It was decide to submit a proposal on above said topic.

Agenda 7: Discussion on the Inauguration of short term courses.

Resolution: it was informed by the coordinator that some new short term courses as discussed in the last meeting commenced in this session.

Chairperson suggested that a formal inauguration programme should be conducted for these short term courses. Everyone agreed to this suggestion.


Agenda 8: Any other matter with the permission of chairperson


Coordinator IQAC put forward the topic of extension activities, guest lectures and bridge courses. Chairperson informed the house about the need and importance of carrying out more extension activities, guest lectures and introduction of more Bridge courses.

All the members were informed to create more awareness about programme that would improve overall quality of the institutional activities.

Also Chairperson Dr. M. Subhas informed the house that our 3rd cycle NAAC accreditation to due in Feb. 2019 with this view in mind be suggested to strengthen seven different committees formed to handle report of seven criteria. Everyone agreed to this suggestion.

The meeting adjourned at 12.30 p.m.


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 07/10/17

Meeting with staff

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig

Place : Principal's office

Time : 11:00 am

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- Submission of semester wise departmental activities report.
 - To conduct University exams smoothly.
 - To conduct university practical examinations.
 - Guidance and counseling to the students before exams.
 - Spreading environmental consciousness among all the stakeholders.
 - Using student's feedback analysis for improvement.
-

Agenda 1: Submission of semester wise departmental activities report.

All the departmental heads presented their departmental activities report. They discussed the programmes conducted by their department.

Resolution: Chairperson approved their report.

Agenda 2: Smooth conduct of university exams.

Dr. A. K. Mahatale informed about the date of commencement of winter-2017 university exam. Principal Dr. M. Subhas informed all the faculty members to help in the conducting university exams smoothly. All the faculty members were informed to undertake minimum five invigilation.

Resolution: Everyone agreed to these suggestions.

Agenda 3: To conduct university practical exams.

Vice principal, science faculty Dr. P. J. Khinchi informed about university practical exams, which were to be completed in a time span of 15 days. All the practical subject heads were informed to frame timetable accordingly.

Resolution: Every one agreed to this suggestion.

Agenda 4: Guidance and counseling to students before exams.

IQAC coordinator Dr. N. Baig suggested to give proper guidance and counseling to students about how to write their answer papers, how should be their presentation. The handwriting should be neat and legible. All should ask them (students) to solve previous years question papers. Other faculty members also presented their views on this topic.

Resolution: Everyone agreed for students counseling.


Agenda 5: Spreading environmental consciousness among all the stakeholders.


Resolution: It was resolved to plant more trees in the institutional campus and in the surrounding areas. Also to conduct green audit on a regular basis in order to spread environmental consciousness among students and localities, steps to make campus eco-friendly.

Agenda 6: Using student's feedback analysis for improvement.

Resolution: Chairperson informed that student's feedback was introduced by IQAC, and now its analysis should be considered by all the departments. Student's feedback may help in improving teaching – learning process and eventually lead to improvement in results.

Vote of thanks was proposed by coordinator and the meeting concluded.


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 03/01/2018

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig

Place : Principal's office

Time : 11:00 am

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- Planning for 3rd cycle.
 - Criterion wise formation of committees.

Members present for meeting

1. Dr. M. Subhas
2. Dr. N. R. Baig
3. Dr. P. J. Khinchi
4. Dr. I. S. Kondra
5. Dr. Anita Hooda
6. Prof. K. C. Patil
7. Dr. P. S. Jogi
8. Dr. M. L. Jiwatode

-
1. IQAC coordinator welcomed all in the meeting. It was informed that 3rd cycle NAAC accreditation is due in February 2019.
 2. With this view in mind it was decided by principal Dr. M. Subhas that seven different criterion wise committees should be formed (resolved in last IQAC meeting of 03/10/17.)

These following seven committees were formed to look after data collection of the information required in seven criterions.


1. Criterion-I: Dr. M. L. Jiwatode
2. Criterion- II: Dr. N. R. Baig
3. Criterion-III: Dr. P. J. Khinchi
4. Criterion- IV: Mr. I. S. Kondra

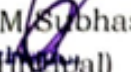
5. Criterion- V: Mr. K. C. Patil
6. Criterion- VI: Dr. Anita Hooda
7. Criterion- VII: Dr. P. S. Jogi

All the criterion wise committee heads were given printouts of criteria according to RAF.

They were asked to collect data and prepare a rough staff. Everyone was asked to go through revised accreditation framework thoroughly. A brief discussion on the entire criterion was done.

The meeting concluded with vote of thanks at 12.00 noon.


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 10/01/18

Meeting with criterion- wise committee members

Chairperson : Dr. M. Subhas

Coordinator : Dr. N. R. Baig

Place : Principal's office

Time : 11:00 am


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- Criterion- wise discussion (detailed).
 - Feedback collection from different committees.
 - Discussion on SRC election to conduct smoothly.
 - Alumni Registration.

Members present for meeting

1. Dr. M. Subhas
2. Dr. N. R. Baig
3. Dr. P. J. Khinchi
4. Dr. A. V. Suriya
5. Dr. V. D. Umare
6. P. B. Chahare
7. V. S. Bodhale
8. Dr. D. M. Gaidhane
9. V. N. Gowardipe
10. V. N. Wankhede
11. A. K. Dhawas
12. M. R. Jambhulkar
13. A. T. Balki
14. K. V. Varma
15. Anita Hooda
16. Supriya Wankar
17. Dr. P. S. Jogi
18. Dr. Y. Y. Dudhpachare
19. P. V. Patilpaik
20. P. V. Meshram
21. M. L. Jivtode

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- After the last meeting with the heads of criterion- wise committees, this meeting was called to discuss in detail various qualitative and quantitative questions given in the criterion.
 - The meeting was called to inspire all the members to work diligently and to collect data required to answer all the questions of seven criterions.
 - It was stressed again to go through complete RAF and focus on individual criterion.
 - It was suggested by chairperson to give more ideas which could improve quality and look after its sustenance.
 - Dr. M. L. Jiwatode, incharge of criterion-1 committee raised question about giving programme/course code to short term certificate courses run by institution.
 - Coordinator of IQAC, Dr. N. R. Baig talked about the collection of quality improvement suggestions from teachers, which included feedback from students and other stakeholders, rectifications, new measures, adherence to academic calendar etc. Dr. Baig enquired about the updating of website.
 - Dr. P. J. Khinchi talked about research policies ethics in research and need for plagiarism Software.
 - Dr. Anita Hooda talked about welfare schemes and professional development activities.
 - Dr. P. S. Jogi talked about gender sensitization workshops organised and stressed on the need to organize more environmental consciousness and sustainability programme/ workshops.
 - Dr. M. Subhas also informed about SRC elections which were going to be organised in January 2018. He asked all the members to work so that elections are carried out smoothly.
 - Dr. N.R. Baig put forward the point of student progression. Every department should maintain an Alumni file and student progression information file as informed repeatedly. The topic of Alumni Registration was also discussed again.
 - Dr. Anita Hooda proposed vote of thanks and the meeting concluded.


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 31/01/2018

Meeting with different cell/committee members and all staff-

Chairperson : Dr. M. Subhas

Co-ordination: Dr. N. R. Baig

Place : Principal's office

Time : 11:30 am

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- Review and follow up of working of different cells/committees.
 - Discussion with staff.
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Following committee/cells were asked to work whole heartedly for improving their work.

1. Placement cell: Dr. F. Niranjane
Dr. S.D. Misar
Dr. P.V. Meshram

Suggestions given-

- Prepare report of last five years.
 - Prepare yearly plan.
 - Interact with heads of nearby/surrounding industries.
 - Finding out possible jobs prospects.
 - Collect information about final year students.
 - Arranging/calling companies for interview.
 - Keeping contact with consultancy services.
 - Arranging career counseling/guidance program.
2. Result Analysis Committee: Dr. S.R. Gomkar
Dr. G.A. Shambharkar
Dr. V.S. Bodhale
- Update result analysis report for the session 13-14, 14-15, 15-16, 16-17.
 - Finding out lacunae
 - Measures to improve results.

3. Extension activities and ISR: Dr. M.R. Jambhulkar

- Prepare annual plan.
- Submit report of work for the last four sessions.

4. Library and Learning Resources: Mr. P.B. Chahare.

- Yearly plan of library department
- Measures to improve library experience of students
- Inclusion of more e-learning resources
- Programs conducted and report.

5. IT Infrastructure and website maintenance: Dr. M.L. Jivtode

Dr. Aslam Suriya

- Update website regularly.
- Plans to improve IT experience of students
- Conducting workshops/programs for students/teaching and non-teaching staff.

6. Extra-curricular Activities/cultural activities cell: Dr. I.S. Kondra

Dr. J.L. Paighan

- Plan of yearly programs by cultural department/cell.
- Submit semester wise report of programs conducted to IQAC.

7. Women Cell : Dr. Anita Hooda

Dr. N.R. Baig

Dr. J.L. Paighan

- Prepare yearly plan.
- Submit report of programs conducted to IQAC

8. Internal Complaint Committee ICC: Dr. S. M. Tiwari.

- Prepare yearly plan.
- Submit report of programs conducted to IQAC

9. Parent-Teacher Association: Dr. Y.Y. Dudhpachare

Dr. S.G. Naranje

Dr. M.B. Shende

- Yearly plan.
- Conduct at least two meetings per year.
- Prepare a plan of how to make these meetings successful.

10. Alumni Association: Dr. M.R. Jambhulkar

Dr. I.S. Kondra

Dr. S.R. Gomkar

Dr. F.W. Niranjane

- Add more Alumni's in the association.
- Strengthen Alumni Association.


Suggestions for department heads:

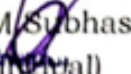
- Submit semester wise departmental report to IQAC.

All the committees were asked to prepare year wise report of their respective committee and strengthen their committees/cells.

- All the staff members were requested to read the revised accreditation framework by NAAC.
- They were asked to cooperate and fill out information formats provided by criterion Incharge.
- Principal suggested to form separate Departmental placement cells and department-wise parent-teacher association and subject-wise Alumni list.
- Principal asked to be look after smooth conduct of short term certificate courses and also called to start more such value added courses and Bridge courses.

IQAC coordinator proposed vote of thanks and meeting concluded.


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INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

Date: 15/02/2018

Minutes of meeting of Internal Quality Assurance Cell with Alumni

Chairperson: Dr. M. Subhas

Coordinator: Dr. N. R. Baig

Place: Principal's Office

Time: 11.30 a.m.

Discussion of pathways to Alumni engagement

Discuss about Alumni registration process.

Members present for the meeting-

S. No.	Name		
1	Dr. M. Subhas	28	Mr. P.B.Chahare
2	Dr. I.S. Kondra	30	Dr. N.R.Baig
3	Dr. P. S. Jogi	31	Shri. V.N.Wankhede
4	Dr. K.S. Thakare	32	Dr. V.D. Umare
5	P.B. Chahare	33	Dr. S.D.Misar
6	Dr. Y. B. Gedam		
7	Dr. D.M. Gaidhane		
8	Mr. Amar Balki		
9	P.U. Patilpaik		
10	Dr. F.W. Niranjane		
11	Dr. G. A. Shambharkar		
12	Dr. P.J. Khinchi		
13	S.G. Naranje		
14	Dr. S.R. Gomkar		
15	Dr. P. B. Mahanande		
16	Mrs. M. A. Mahatale		
17	Dr. K.A. Varma		
18	Dr. S. M. Tiwari		
19	Dr. Anita Hooda		
20	Dr. J.L. Paighan		
21	Dr. Aslam Surya		
22	Dr. Amol Dhawas		
23	Dr. M.L. Jivtode		
24	Dr. R. G. Wankhede		
25	K. C. Dhanorkar		
27	Dr. K.C. Patil		
28	Mr. V.S Bodhale		

Principal Dr. M.Subhas welcomed all members and mentioned the objectives of holding this meeting. He also explained the importance of IQAC to the members.

Dr. Nahida Baig reinforced the necessity of registering Alumni Association. She also stressed the support required to enhance the quality of educational opportunities, resources and overall development of the students from Alumni.

It was also discussed that alumni need to take part in organizing educational workshops, provide feedback about syllabus, curriculum and financial support.


The Principal also appealed to improve the attendance and cooperation for the alumni meet to be organised in the next session. He also requested to contribute generously to the association.

It was discussed how to strengthen the linkage between the alumni, current students and the institution, also discussed the important role of alumni in achieving NAAC accreditation. Mr. Swapnil Bhagat suggested to invite renowned alumnus to conduct lectures and motivate the students.

Various ways to engage alumni in college and students development was discussed and few of them were approved.

The meeting ended on a graceful note with the promise to organise Alumni Meet in the next session with enthusiastic participation of Alumni.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING WITH NON-TEACHING STAFF

Venue: Seminar Hall

Time: 12.30 p.m.

Date: 24/04/2018

Dr. M.Subhas, Principal, in the chair, called the meeting to order and welcome the members.

Agenda1: Approval of minutes

Mr. D.U Adbale moved that the minutes of last meeting be approved. The members unanimously resolved to approve the minutes.

Agenda 2: Preparation of SSR for 3rd Cycle Accreditation.

Dr. Nahida Baig, explained the new RAF for accreditation given by NAAC and role to be played by non-teaching staff in this process. She expected that the staff would assist in the process wholeheartedly.

Agenda 3: Discussion of Annual work plan

Mr. Adbale explained the activities to be conducted throughout the year starting from the publication of prospectus to the submission of examination form and uploading of internal assessment marks of the students on the university website. The duties were assigned to all concerning staff.

Agenda 4: Discussion on admission procedure

Admission procedure for the coming session in different programs was discussed in detail. Admission duties were assigned for different streams to different personnel. Details relating to date, venue and program fee were also informed. It was also decided to collect email ids of all students without fail.

Agenda 5: Discussion on training programs


Details related to computer training program, to be conducted by computer science department were shared and it was decided at least 10-15 members will avail the benefits of this training. Information regarding time and date will be informed soon.

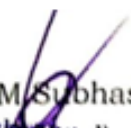
Agenda 6: Discussion on placement of faculty

It was decided to inform the faculty in advance about the due date of CAS promotion and the filing procedure. And strive for timely placement of faculty. It was also informed to all non-teaching staff to fill up their appraisal forms in time.

Agenda 7: Adjournment

Vote of thanks was proposed by Shri A. V. Dhande. The chairperson adjourned the meeting at 2.00 p.m.


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Dr. M. Subhas
(Principal)
Jagata Mahavidyalaya
Chandrapur

PLAN OF ACTION AND ACTION TAKEN REPORT (2017-18)

Plan of Action	Achievements
<ul style="list-style-type: none"> To organize more National/State level conferences and University level competitions. To enhance research and Extension activities (ISR). 	<ol style="list-style-type: none"> One Day National Level seminar on “Urban and Environmental Issues” was organised by department of Geography and a Vidarbha level seminar was organised by department of Economics. One day university level workshop on “Easy Recipes with Microwave Oven”, organised by Home economics department. A seminar on Consumer Rights was organised by Commerce Department. One day workshop on framing of syllabus of Sem III and IV CBCS pattern was conducted by department of zoology. Two faculty members were awarded with Ph. D degree. Faculty published research papers in International and National Journals ‘Maharakta Daan’ a mega Blood Donation Camp organised by institution and Management in collaboration with other colleges. Tree plantation and awareness rally. NSS unit in collaboration with tahsildar office organised a Voter registration campaign on 20th July 2017. Celebration of International Yoga Day. NSS unit in collaboration with NGO Eco-Pro organised Chandrapur Fort cleanliness drive. Organisation of Cleanliness Drive. Students’ Participation in Mega “Organ Donation Rally”. Conduct of “Matdaar Jagruti Pandharwada”, voter awareness program, for democracy and good governance.

<ul style="list-style-type: none"> • To undertake workshops/Programmes for Career Guidance. • To organize gender sensitization programmes. • To organize extracurricular activities for overall development of students. 	<ol style="list-style-type: none"> 11. Visit to Debuji Sawli Oldage Home. 12. Janata Mahavidyalaya has participated in the clean monument mission at the protected monument of Gond Raja Mausoleum in Chandrapur on 23rd April 2018 jointly organised by the prehistory Branch of Archeological Survey of India, Nagpur and our institution. <ol style="list-style-type: none"> 1. UPSC exam preparation lecture by Mr. Nitish Pathode. 2. A lecture on “Role of Mathematical and Analytical Skills for cracking competitive exams” was organised by Mathematics department. 3. Programs on Radiotherapy, Career Counselling and “How to face Interviews?” were organised by Department of Physics. 4. Department of Computer Science organised seminar on “Animation as a Career”. 5. Career counselling and personal counselling was done by all the faculty members (Mentors) through students mentoring program. 6. A workshop on “Career opportunities in GIS” was organised by dept. of geography. <ol style="list-style-type: none"> 1. A legal awareness camp was organised by NSS in collaboration with Women Cell. 2. Women cell and ICC Organized a seminar on gender sensitization and awareness about sexual harassment Laws. 3. Women cell and NSS organized a program - “Krantijyoti savitribai phule jayanti”. <ol style="list-style-type: none"> 1. Celebration of Hindi Diwas. 2. A lecture series on Personality development and communication skills was organised by department of English through English Literary Club.
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<ul style="list-style-type: none"> • In-service training programs for staff. • To introduce Soft skill courses. • To organize Campus interviews for students. • To start new short term courses. • More use of ICT. 	<ol style="list-style-type: none"> 3. Various programmes were organised by department of Marathi to mark Marathi Bhasha Pandharwada in the month of January. 4. Debate competition on the topic of today's educational system was organised by department of Commerce. 5. Cultural and sports week "Sunhare Pal 2018" was celebrated with zest and enthusiasm. 6. College Magazine 'MOHOR'. 7. Soft skill development programs. 8. Excursion and study tours by various departments. 1. Organised one week computer training programme for non-teaching staff. 2. Faculty development workshop on "MOODLE" for teaching staff. 3. Awareness program seminar on Consumer Rights for staff and students. 4. Seminar on Intellectual Properties Rights for staff and students. <ol style="list-style-type: none"> 1. Short term certificate course in Spoken English. 2. Introduction of soft skills as capability enhancement scheme. Various programs conducted to enhance soft skills. 3. Soft skill development program was organised by Chemistry department. Experts from CIPET guided students. 1. Campus Interviews were organised by Placement cell: Axis Bank and Multi organics pvt. Ltd. conducted campus interviews. 1. Short term skill oriented courses were introduced by departments like computer science, Physics, Chemistry, Botany, Zoology and Home-economics. 1. All departments have started using ICT for teaching and learning process. Audio visual aids are used. Students' seminars using power point presentation
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	<p>were conducted. Teachers were taught how to make use of LMS for effective teaching process. Creating Google classrooms, Edmodo classes and moodle was in process.</p>
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Action Taken Report (ATR) (From AQAR 2017-18)

1. One Day National Level seminar on “Urban and Environmental Issues” was organised by department of Geography on 22/07/2017. Near about 55 participants from all over India participated in this seminar. The seminar was sponsored by Gondwana University Gadchiroli.
2. IQAC organised First Students’ Orientation Program, for newly enrolled UG students, to make them aware about college, staff and its facilities in the last week of July 2017.
3. One day Vidarbha level seminar was organised on “Mishra Sanchache Arthshastra”, by department of Economics on 7th September 2017. An overwhelmed response was received during this conference. Faculty and students from all over Vidarbha participated in this conference.
4. One day university level workshop on “Easy Recipes with Microwave Oven”, was organised by Home economics department on 13/01/2018.
5. A seminar on Consumer Awareness and their Rights was organised by Commerce Department for teaching, nonteaching staff and students, on 30/01/2018. Expert speaker: President, District Consumer Forum Chandrapur.
6. One day workshop on framing of syllabus of Semester III and IV CBCS pattern was organised by department of zoology on 26/04/2017.
7. ‘Maharakta Daan’ a Mega Blood Donation Camp and blood group testing campaign was organised by Chanda Shikshan Prasarak Mandal, management in collaboration with other colleges and Blood Donation Foundation on 26th September 2017. Near about 1000 donators donated blood.
8. Tree plantation program was organised by NSS department on 01st July 2017 to celebrate Van Mahotsav festival as per Maharashtra Government guidelines. Principal Dr. M.Subhas, Vice Principal, Faculty and students participated in this program.
9. NSS in collaboration with Tahsildar (Executive Magistrate) office organised a Voter registration campaign on 20th July 2017.
10. International Yoga Day was celebrated on 21st June 2017. Faculty and students enthusiastically participated in the celebration program
11. Students’ of NSS participated in Chandrapur Fort cleanliness drive organised by NGO Eco-Pro Sanstha on 1st August 2017.
12. Organised Cleanliness Drive (Swachhata Pandharwada and Swachhata Shapath) by NSS on 15th August 2017.

13. Students' Participated in Mega "Organ Donation Awareness Rally and Program" on 28th August 2017. Debate and Essay competitions were organised to mark this occasion. Mr. Suraj Gurnule (M.Sc. II) and Mr. Kunal Jorgewar (B.A. III) students won the competitions.
14. Conducted "Matdaar Jagruti Pandharwada", voter awareness program, for democratic elections and good governance on 10th February 2018.
15. Students of NSS Visited Debuji Sawli Oldage Home and distributed fruits and grains to the inmates.
16. Various extension activities were conducted by NSS Unit.
17. A lecture on UPSC exam preparation by Mr. Nitish Pathode was organised by department of geography on 16th November 2017.
18. A lecture on "Role of Mathematical and Analytical Skills for cracking competitive exams" was organised by Mathematics department on 25/01/2018
19. Programs on Radiotherapy, Career Counselling and "How to face Interviews?" were organised by Department of Physics on 07/02/18 and 26/02/18 respectively.
20. Department of Computer Science organised seminar on "Animation as a Career" on 26th July 2017.
21. Career counselling and personal counselling was done by all the faculty members (Mentors) through students mentoring program.
22. A legal awareness camp was organised by NSS in collaboration with Women Cell.
23. Women cell and ICC Organized a seminar on gender sensitization and awareness about sexual harassment Laws on 23/12/2017.
24. Women cell and NSS organized a program - "Krantijyoti savitribai Phule jayanti" on 03/01/2018.
25. Department of Hindi Celebrated Hindi Diwas on 14th September 2017.
26. A lecture series was organized under auspices of English literary club and two resources person namely Mr. Ajit Pandey guided the student on "Personality development" while principal Mrs. Santoshwar conducted workshop on "communication skills".
27. Short term certificate course in Spoken English was conducted by department of English.
28. Department of English organised a Bridge course on Fundamentals of communication skills.
29. Various programmes were organised by department of Marathi to mark Marathi Bhasha Pandharwada in the month of January. Marathi department organised a visit to "Baba Amte Abhyasika", Chandrapur.
30. Marathi Bhasha Diwas was celebrated on 27/02/2017
31. Department of chemistry
 1. Educational visit to Denee chemicals Pvt.ltd. MIDC road Padoli Chandrapur, Students attended instrumental training program (13.9.2017)
 2. Short term course – Title "Certificate course in analytical chemistry"
 3. Students attended one day instrumental training workshop at Rand D and QC department of Multi Organics PVT. LTD. MIDC Chandrapur dated 7th march 2018

4. Career counselling and soft skill development program by CIPET
32. Programs by Commerce Department
 1. Debate competition on the topic “Today’s educational system” (30/12/2017).
 2. Paakkala competition -1.2.2018
 3. A seminar on “Banking Facilities”- 30/09/2017
 4. Savitribai Phule Jayanti - 6.1.2018
 5. Seminar on “Career opportunities in financial market”. 17/1/2018
33. Cultural and sports week “Sunhare Pal 2018” was celebrated with zest and enthusiasm in the month of February.
34. Programs by History Department:
 1. Guest lecture -8 September 2017
 2. Educational Tour : visit to historical places at Ramtek -7.11.2017
 3. A visit to coins gallery at Chandrapur: 30 January 2018
 4. Career guidance counselling for students of History
 5. Bridge course
 6. Historical fort poster Exhibition- 01st February 2018
35. Programs by Department of Home Economics:-
 - 1 Short term certificate course in ‘Mehendi Art’
 - 2 Students educational visit at ‘Sharanam Bakery ‘ Bengali Camp , Mul Road Chandrapur .date 13.1.2018
 - 3 Bridge course topic ; Balanced Diet
 - 4 Students mentoring and counselling
36. Department of Computer Science organised one week computer training programme for non-teaching staff.
37. Department of microbiology
 1. Educational visit to Maharashtra Dairy (Arey) Chandrapur dated 10.2.2018
 2. Educational visit to “Water Treatment Plant” , Tukum Chandrapur dated 14.2.2018
 3. Bridge course on ‘ Advance Technique in Molecular Biology’.
38. Department of botany
 1. Guest Lecture by Dr. Nasare of Nilkanthrao Shinde Mahavidyalaya Bhadravti on “cyanide resistant and Haemolytic Mutation in plant” dated 28.2.2018
 2. Bridge course - Topic “Phytogeographical region of India” on dated 21.03.2018
 3. P.G students of botany visited to C.T.P.S Chandrapur on 04.01.2018 for environmental studies related to pollution.
 4. Students of P.G Botany visited Botanical GARDEN (Dr. A.P.J. Abdul kalam) on 2.12.2017
 5. Short Botanical tour of P.G students of Botany to Ramdighi Hills for seasonal collection of plant on 05.10.2017
 6. Seminars of MSc Botany students -Dates 18-19 SEPTEMBER 2017, 06.10.2017, 7th February 2018 and 9th February 2018

39. Department of zoology

1. Student seminar – 5th September 2017
2. Guest Lecture by Sudhir kochkale from RLT science college Akola on Cell biology.
Topic : Mammalian endocrinology and immunology on 6.3.2018
3. Bridge course on “Research Methodology” by Dr. P.J. Khinchi.
4. One day workshop on Micro techniques for BSc Zoology students of FES girls college Chandrapur
5. One day workshop on Micro techniques for paramedical course student of Bhavanji Bhai Chauhan College Chandrapur.

40. Programs by NSS Unit:

1. Special NSS seven days Camp was organised from 24-30th December 2017 at Kothari village on the theme of “Clean village- robust Health- Clean India”.
2. Various activities for the students and the villagers were organised during this camp.
3. NSS remained active throughout the year.

41. Dept of Physical Education organised Inter collegiate (cross) country (men and women) competition.

Students’ achievement in sports:

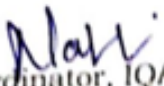
- R. Patil, BA. II nd year student represented Gondwana university at inter University Best physique west zone tournament at Mohali.
- Vijay Prem Bhagat B. A. Ist year student represented Gondwana university at inter university cross country west zone competition held at Belgave.
- Vaibho A. Thawari B. A. Ist year student represented Gondwana university at inter university Athletics meet west zone competition held at Guntur.
- Vijay Prem Bhagat B. A. Ist year student represented Gondwana university at inter university boxing tournament held at Chandigarh.
- Vinu S.Jorgana B.Sc. Ist year students represented Gondwana university at inter university Wushu (Martial Art) tournament held at Rohtak.
- Manjeet S. Mishra B.Com. Ist year student represented Gondwana university at Inter University Cricket Tournament held at Bhopal.
- Kartik R. Jangathe B. Com Ist year student represented Gondwana University at Inter University Foot Ball tournament at Bhopal.
- Pradhnya .B Gaikwad M. Sc. student represented Gondwana University at Inter University Fencing Tournament held at Patiala.


42. Faculty development workshop on “MOODLE” for teaching staff was organised by IQAC on 06/02/2018

43. Seminar on Intellectual Property Rights for staff and students was organised by IQAC on 03/02/2018.

44. Introduction of soft skills as capability enhancement scheme. Various programs conducted to enhance soft skills.

45. Soft skill development program was organised by Chemistry department. Experts from CIPET guided students.
46. Campus Interviews were organised by Placement cell: ICICI Bank and Multi Organics Pvt. Limited conducted campus interviews.
47. Short term skill oriented courses were introduced by departments like computer science, Physics, Chemistry, Botany, Zoology and Home-economics.
48. IQAC remained active throughout the year
49. The college magazine MOHOR was released.
50. Unit Tests and End semester Examinations were conducted as per the schedule.
Assignments and projects were given to the students during both the semesters.
51. All departments have started using ICT for teaching and learning process. Audio visual aids are used. Students' seminars using power point presentation were conducted. Teachers were taught how to use LMS for effective teaching process. Creating Google classrooms, Edmodo classes and Moodle was in process.


Coordinator, IQAC
Co-Ordinator-IQAC
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